

**Format for Application for the post of Accountant**  
**(To be submitted at the time of interview)**

Affix latest passport  
size photograph

To

The Chief Executive Officer,  
Haryana State Rural Livelihoods Mission,  
Akshay Urja Bhawan, Institutional Plot No.-1,  
Sector -17, Panchkula-134109.

Subject : Application for the post of \_\_\_\_\_

Name of the Applicant: \_\_\_\_\_ Nationality \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Permanent Address \_\_\_\_\_

Telephone/Mobile Number (if any): \_\_\_\_\_

Email Address (if any) \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age as on 28-08-2014 \_\_\_\_\_

**Educational Qualifications (Matric onwards)**

Name of Exam	Board/University	Year of Passing	Marks Obtained	%age Obtained

**Computer knowledge:-**

1. Course of Tally ERP 9 Software \_\_\_\_\_
2. Name of the Institute and whether recognized or not \_\_\_\_\_
3. Duration of the Course \_\_\_\_\_

**Experience (in the relevant field):**

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Date:

Signature of the applicant

**Note 1: Self Attested copies of educational qualifications & experience must be attached with the application.**